

The Tim Murphy Art Gallery
Merriam Community Center
Call for Artist Application for 2022



Applicants Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Evening Phone: _____

E-mail address: _____

I would like to exhibit with the following artist/s (if possible): _____

Have you ever shown at a gallery before? If so where?

All works on display will also be on the Parks and Recreation web site at
<http://www.merriam.org/index.aspx?NID=161>

Check	Media to be exhibited:
	Photography
	Watercolor
	Pastel
	Oil or Acrylic
	Ceramics (tables will be used rather than pedestals)
	Sculpture (tables will be used rather than pedestals)
	Fiber arts
	Glass (tables will be used rather than pedestals)
	Other (please list)

Requested digital to be on postcard invitation:

1st choice _____ 2nd choice _____

I agree to hold harmless and release the City of Merriam, its agents and employees from any liability regarding loss of or damage to original artwork which has been placed at the Merriam Community Center for exhibition purposes. I agree to the City of Merriam receiving a 30% commission on sale(s) of any or all of my exhibited artwork. I authorize the City of Merriam, at its discretion, to utilize black and white or color photographs of my artwork for publicity purposes, not for reproduction. In understand that my work may be combined with the work of other artists for exhibition purposes.

I agree to the conditions listed on the attached Exhibition Operating Policy.

Signature: _____

(Submit this sheet and keep the remainder of the application for your files)

How to enter:

All applicants must submit individually. If applicants desire to exhibit with another applicant, they can request, but we do not guarantee that applicants will be placed together.

The following must be received by **Monday, July 12, 2021**.

- Completed application form.
- Five quality digital pictures in jpg format (minimum of 300 dpi) that are representative of work you intend to exhibit.

Images along with application can be submitted via Dropbox (with titles) or email to iberg@merriam.org or lbaughn@merriam.org.

If mailing application, send to: Merriam Community Center 6040 Slater St. Merriam, KS. 66202

The Tim Murphy Art Exhibit Operating Policy

Mission Statement: The purpose of the Tim Murphy Art Gallery is to increase public awareness and appreciation of the visual arts by providing a setting for exhibition and education.

Security: Community Center will provide security cameras in gallery and hallway, which will be monitored at the lobby reception desk. Insurance on exhibited work will be the responsibility of the artist. Exhibiting artist will sign an agreement holding the city harmless.

Selection: The selection of artists for exhibitions will be done by committee, comprising at least one representative from staff and at least three anonymous professional artists. At the discretion of the committee, exhibitions may include the work of more than one artist per show. The recommendation of specialists may be solicited to supplement the expertise of the committee.

Selection process:

- * Artist submits five (5) digital pictures (jpg format). Applications and digitals will be received by Parks and Recreation Department staff and forwarded to selection committee.
- * Committee will review work and send acceptance or rejection letter or email. The decision of the committee is final.
- * **Selected artists must not have exhibited in a one-artist show in any one medium within the past 2 years at Tim Murphy Art Gallery.**
- * **Selected work must not have been previously exhibited at the Tim Murphy Art Gallery.** (Exemption: Heartland Exhibition)

All exhibited paintings and photographs must be matted and framed unless wrap around canvas technique is utilized.

Artists who wish to be considered for 2022 exhibitions must submit digitals by Monday, July 12, 2021.

Notification will be sent to artist no later than the week after Labor Day.

Selection criteria will be based upon artistic merit. Artist should keep in mind that the community center is a public facility available to all ages; all exhibited work must be in good taste.

Insurance will be the responsibility of the artist; the city will not accept responsibility for loss or damage.

Sales Policy: Artist will be allowed to offer works for sale and will provide staff with price list for each exhibited piece. Artwork that is sold during the show must remain until the conclusion of the show. Non-framed prints that are for sale should be shrink-wrapped. ***The city will retain 30% sales commission for each piece sold*** and will be responsible for paying Kansas State Sales Tax. Purchaser will make payment to the city and the city will issue a check to the artist less 30% commission. Checks will be processed after city receives W-9 from the artist following the conclusion of the show.

If you are an artist represented by a gallery, which has an exclusive sales contract with you, the city will honor the contract, if written proof of the contract is provided.

Exhibit opening: The city will provide each exhibitor with Thursday night opening reception, dignitaries and the arts community will receive invitations. Artist will be invited to be present and will receive colored invitation postcards and a pdf flier with one picture of your works displayed to mail/email to friends. In addition, all works for sale will be included on the City of Merriam web site for the public to view.

Artist's responsibility: It will be the responsibility of the artist to deliver or ship accepted work to arrive at the gallery no later than the Sunday prior to the exhibit opening night. Artist will provide a complete listing of titles and sales price of exhibited work no later than 7 days in advance of show. Artist shall accept the responsibility for providing insurance on artwork and shall hold the city harmless. At least 90% of the works shown by accepted artist must be available for sale. Excluding the High School Show or shows approved by the Parks & Recreation Department. Artist will agree to leave work on exhibit until the conclusion of the show, and remove work within one week of the conclusion of the show.

All purchased exhibited work shall remain through the duration of the show.

Show Dates for 2022 Tim Murphy Art Gallery Exhibits:

January	January 6 – January 29		
February	February 3 – February 26		
March	March 5 - March 26		Heartland National Juried Show
April	April 7 – April 30		
May	May 5 – May 28		
June	June 2 – June 25		
July	July 7 – July 30		
August	August 4 – August 27		
September	September 1 – October 1		
October	October 6 – October 29		
November	November 3 – November 26		
December	December 1 - January 31		High School Arts Competition

*All beginning dates are on Thursdays with an opening reception scheduled from 7:00pm-8:30pm., with the exception of the Heartland Artist Exhibition, (5:00pm-7:00pm) which is always scheduled for the 1st Saturday in March each year.

Reception Expenses for Large Shows: The gallery will continue to pay for expenses for an estimated 80 visitors for the opening night. If any larger group shows anticipate more refreshments, a listing of what we provide for the larger shows will be given to the group contact person and the group will be responsible for providing the additional refreshments.